**Self PS2 Application**

**The Director, Date: 29-05-25**

**Career Guidance & Development Center**

**BML Munjal University, Gurgaon**

Subject: Request for issuing a recommendation letter to an organization for undergoing summer internship through my own efforts.

Dear Sir/Madam,

I, **Yugen Jarwal** Registration No. **230C2030398** Course **BTech CSE** Batch **2023-27**

will be organizing my summer internship project on my own, for which I require a recommendation letter from the University, addressed to:

| **Name of the Organization** | **TATA Communications Limited** |
| --- | --- |
| **Name of the Contact Person/ HR** | **Mr. Paramvir Bhatia** |
| **Designation** | GM - Corporate HR |
| **Website Address (in Capital Letters)** | HTTPS://WWW.TATACOMMUNICATIONS.COM/ |
| **Postal Address** | TATA Communications Limited , Next Gen Tower, Outer Ring Road,  GK-1, New Delhi – 110048. |
| **E-mail Id** | Paramvir.Bhatia@tatacommunications.com |
| **Mobile number** | 8826890722 |
| **Landline number** | +91 11 66505058 |
| **Mode of internship (Virtual / Work from office / Hybrid)** | Offline |
| **PS2 start date** | 01-06-25 |
| **PS2 end date** | 31-07-25 |

I am enclosing the details of my correspondence with the concerned person at the organization.

Please approve my request for issuing of letter for internship from the Career Guidance & Development Center. Also, my name may be removed from the list of students applying for internship through the University and my resume may not be forwarded to any organization, henceforth. However, if I get shortlisted through the University, in the interim, I will undertake the internship organized by the University, unconditionally.

Thanking you.

Yours sincerely,

| **Name of Student** | Yugen Jarwal |  | **Recommended By** | |
| --- | --- | --- | --- | --- |
| **Signature of the Student** |  |  | **Signature** |  |
| **Mobile No.** | 8238094729 |  | **Name** |  |